



AGENDA

ST. PHILOMENA CATHOLIC SCHOOL COUNCIL MEETING

Feb 26 2025
St. Philomena School Gr. 8 Classroom

Minutes of the Meeting of the St. Philomena Catholic School Council, held on February 26, 2025 at 5:30 pm.

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Pr	es	Ex	cu	Ab
Principal/Secretary/Treasurer	Amanda Cybula	J				
Chair	Michelle Coley	J				
Teacher Representative	Amy Heximer	J				
Non-Teaching Representative	Jennifer Smith	J				
Student Representative	N/A					
Parish Representative	Father Patrick Gilmurray			X		
PARENT/GUARDIAN MEMBERS						
Angela Alderson						J
Jennifer Crowley – Bingo Representative		J				
Jackie Crown		J				
Jamie D'Amelio		J				
Claudia Flacco		J				
Adele Hawes		J				
Amy Heximer		J				
Cathrine Ioannoni		J				
Elizabeth McCooey		J				
Taylor McDonald		J				
Kaitlin Morgante		J				
Katrina Paradise		J				
Leah Schatzline		J				
Gerard Fernandes – Bingo Representative left 6:17pm		J				
Laura Van Koughnett		J				
David Van Koughnett arrived 6:17pm		J				
Jessica Buttigieg		J				

The meeting was called to order at 5:36pm by Michelle Coley, CSC Chair.

ROUTINE MATTERS

- Land Acknowledgment lead by Amanda Cybula

1. *Opening Prayer – Amanda Cybula*

2. **Approval of the Agenda**

a. **Moved by** Elizabeth McCooley **Second** Cathrine Ioannoni

i. **THAT** the St. Philomena Catholic School Council approve the Agenda of the St. Philomena Catholic School Council Meeting of February 26, 2025

ii. **CARRIED**

3. **Disclosure of Interest**

a. No Disclosures of Interest were declared with any items on the agenda.

b. **(If the conflict of Interest is declared, please record)**

4. 6. **Moved by** Liz McCooley **second** Jackie Crown

i. **THAT** St. Philomena Catholic School Council approve the Minutes of the St. Philomena Catholic School Council Meeting of November 13, 2024 as presented.

b. **CARRIED**

A) PRESENTATIONS – Bus/School times (moved to April meeting – Mr. Cirasolo)

Parish Update Liz McCooley Alpha group at St. Michael's Church open to anyone who wishes to attend and share in faith and fellowship. Form can be filled out on website or call the church office for more information and registration.

PRINCIPAL'S REPORT

a) Niagara Catholic Parent Involvement Committee (NCPIC) Report – Michelle C.

i) <https://www.niagaracatholic.ca/cms/One.aspx?portalId=438255&pageId=651674&portletInstanceId=54831> – link to Agenda, Minutes and Live Streaming Link

ii) [Current - Niagara Catholic District School Board](#) – link to agenda's and minutes.

b) Special Education Advisory Committee (SEAC) Report link to agenda, minutes and live stream: <https://www.niagaracatholic.ca/cms/One.aspx?portalId=438255&pageId=616651>

c) Catholic School Council Financial Report

i) \$3976.60 –

ii) New Hydration Station update – feedback to consider updating hydration station so it is more hands free knowing that the water will be room temperature.

d) Safe Schools Update

i) Kiss N Ride Parking Lot discussion. Update black out lines, follow up with cross walk lines (will happen in summer months), and possibility for parent volunteers on CSC to assist. Concern – parents/students walking across at any point, students running to cars at the bell thought checking for traffic.

ii) Outdoor Recess in light rain/muddy conditions feedback – members in attendance expressed that they would prefer students be outdoors when possible and would be ok if they are wet.

e) Lent Planning – Shrove Tuesday - Donations of pancake mix and syrup requested from school community. Parent volunteers requested for March 4th to assist with cooking and distributing pancakes to students.

f) Kindergarten Open House, oneList Child Care Viability explained – purpose is to determine viability of daycare at St. Philomena – it does not secure a spot

g) Lakeshore Catholic – open house update

h) Black History Month - class art and bulletin boards created by students

- i) Graduation Gr. 8's 2025 – students selected to have luncheon/activity day before and graduation only in the evening with a small social.
- j) Chromebook/Tech Purchase – approx. \$12,000
- k) Facilities Update
 - i) Gym update – matting, moving of electrical. HVAC issues still being addressed

B) STAFF REPORT – Mrs. Heximer.

- a) February Events (Kids Helping Kids, Valentine's Day, Pink Shirt Day)
- b) Sports/Clubs Update
 - Basketball Tournament for Junior Boys Girls February 20th. Intermediate Girls February 24th
 - Intermediate Boys March 3rd · Badminton Tournament coming up
 - Crochet Club – student run for grade 5-8 students. We would like to expand to younger students in the future.
- c) Grade 7/8 Trip Camp Mini Yo We – feedback on 7/8 overnight trips, when possible, to be every other year as a group to help reduce high costs to trips out of region. Policy updated also requests principals to ensure majority of trips are within the Niagara Region.

C) CHAIR AND/OR CO-CHAIR'S REPORT

- a) Christmas Family Night – cost (\$411.18) Look into adding more events for next year's event.
- b) Play Day/BBQ Committee Planning Date (to plan) – June 25th
hot dogs to be served. Grade 8s to run events and games
- c) Open House Committee Planning Date Sept 2025 (dates to meet) Mid-September possibly. Speak to staff to advise of possible dates for Open House. Next Open House Committee meeting Monday, April 7th 5:30pm
- d) Fundraising Update
 - i) Big Box Cards – update – Profits (2016.19) - MacMillan's next year instead of Big Box for September
 - ii) Big Red Meats – pause this year
 - iii) Krispy Kreme – April 2025 Book for next year as well.
 - iv) Mitchell Soup – February/March – on their website (put on hold)
 - v) Subcommittee and Events
- e) Sub-Committee Reports – Graduation Committee , minutes were provided to review. Grad committee to discuss new awards for students not just for academics. More feedback at next CSC meeting.
- f) Bingo Update – J. Crowley, M. Coley
Funds available this year - \$31,450. Spent so far this year \$20,000. There is a possibility of the Bingo budget being increased by \$10, 000. New volunteer schedule to be sent out. Looking for ideas on ways to spend money. Survey sent out to parent community and results discussed.
- g) Pro Grant Update – M. Coley – approved and will occur later in school year – update at next CSC meeting.

D) POLICY REVIEW AND FEEDBACK – nil at this time.

- a) https://www.niagaracatholic.ca/board/policies_administrative_operational_procedures

E) AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS

- a) Graduation, Kiss N Ride Update, 7/8 Camp Trip Feedback

F) NEXT MEETING – April 7 2025 6pm 5:30pm for Open House Committee

G) ADJOURNMENT

H) CLOSING PRAYER – Mrs. Heximer

